BlueCross BlueShield of Florida
An Independent Licensee of the Blue Cross and Blue Shield Association

Health & Financial Enrollment Application

Please type or write clearly in black or blue ink.

Section A: Employer Information

Group Name: | Group #: | Division #: | Package #:

Effective Date of Coverage: | Date of Hire: | Location #: | Employee #: | Job Title:

Work Status: ☐ Actively at Work ☐ Cobra ☐ Retired | Retirement Date: | Paid: ☐ Hourly ☐ Salary | ☐ Open Enrollment

Section B: Employee Information

Social Security #: | Last Name: | First Name: | M.I.: | Birth Date: | Sex: ☐ M ☐ F

Street Address: | Apt. #: | City: | State: | Zip:

County: | Phone: | Marital Status: ☐ Single ☐ Married ☐ Divorced ☐ Widowed ☐ Legally Separated

Physician Name / ID # *HMO only*: | Existing Patient: ☐ Yes ☐ No | Language of Preference: *optional - for data collection purposes only* ☐ English ☐ Spanish ☐ Other _____ ☐ Prefer not to answer

Ethnicity *optional* *Check all that apply:* ☐ Asian/Pacific Islander ☐ Black/African American ☐ Caribbean Islander ☐ Hispanic ☐ Native American ☐ White

Section C: Coverage Level and Plan Information

Employee Health Coverage: ** When available* ☐ Employee ☐ *Employee & Spouse ☐ *Employee & One Dependent ☐ *Employee & Child(ren) ☐ Family

☐ BlueOptions Plan # _____ | ☐ BlueChoice (PPO) Plan # _____ | ☐ BlueCare (HMO) Plan # _____ | ☐ Other Plan # _____

☐ I am Refusing all Health Coverage at this time. I understand that if I decide to apply later coverage may not be available until the next open or special enrollment period. Signature: Date:

Section D: Flexible Spending Account Contributions *If offered by group and employee elects, below information is required for enrollment*

☐ I elect to contribute $_____ for the plan year to a **Health Care FSA** on a pre-tax basis.
☐ I wish to have my employer's contributions applied to the Health Care FSA *if applicable*
☐ I do not wish to participate in the Health Care FSA Program

Payroll Deduction Amt $:_____ | Effective Date:

☐ I elect to contribute $_____ for the plan year to a **Dependent Care FSA** on a pre-tax basis.
☐ I wish to have my employer's contributions applied to the Dependent Care FSA *if applicable*
☐ I do not wish to participate in the Dependent Care FSA Program

Payroll Deduction Amt $:_____ | Effective Date:

Payroll Frequency: ☐ Weekly ☐ Bi-weekly ☐ Monthly ☐ Bi-monthly ☐ Other

Section E: Dependent Information *Attach separate sheet, if additional space is needed, with dependent information, sign & date.*

Last Name: *(if different than employee)* First Name, M.I.	Social Security Number:	Birth Date:	Relation to You: Spouse (S)	Child (C)	Other (O)*	Sex (M or F)	Check if Disabled	Physician Name/ID *HMO only*	Existing Patient (Y/N)	Dependent: You Support	Lives With You	Is a Student	Ethnicity *optional* *Circle all that apply.* A) Asian/Pacific Islander B) Black/African American C) Caribbean Islander H) Hispanic N) Native American W) White
							☐			☐	☐	☐	A B C H N W
							☐			☐	☐	☐	A B C H N W
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* If you indicated "O" in "Relation to You" above for any dependents, please explain here:

Section F: Other Health Insurance Information *This section must be completed for claims processing* and Prior Coverage Information

In addition to this policy, do you or your dependents have any other insurance coverage (including BCBSF plans) that will be in effect after this coverage begins? ☐ Yes ☐ No *BCBSF* Contract # _____ Medicare # _____ Pharmacy /Medicare D # _____

Complete the following only if this is the first time you or your dependents: (1) are enrolling for health insurance with this employer; (2) currently have health coverage; and/or (3) have any health coverage in the past 12 months that this coverage replaces OR you can attach a Certificate of Creditable Coverage.

Prior Heath Carrier Name: | Contract #: | Effective Date:

Prior Employee Hire Date: | Cancel Date: | List names of all family members that were covered, including yourself:

Section G: Acceptance of Health Coverage and/or FSA Participation

I have read, understand, and agree to the Acceptance of Coverage and/or Participation in the FSA Program Terms on the back of this form. Place a check in the applicable checkbox to elect Health coverage and/or FSA Participation. ☐ Health ☐ FSA

I understand that any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

Signature: | Date:

Section H: Acceptance of Coverage and/or Participation in the FSA Program

Plan Coverage Terms

I hereby apply for the coverage/membership that is selected on this form. My employer has selected the coverage/membership through Blue Cross and Blue Shield of Florida, Inc. (“BCBSF”) and/or Health Options, Inc. (“HOI”).

I authorize my employer to deduct from my earnings my premium contribution, if any. I understand all of the following:
1. If my coverage/membership is to be issued and continued, I must meet all the group contract's requirements;
2. If my dependents' coverage/membership, if any, is to be issued and continued, my dependents must meet all the group contract's requirements; 3. If I must pay part or all of the premium, coverage/membership shall not become effective until BCBSF and/or HOI accepts this application and assigns an effective date.

I understand that membership granted to persons herein shall be subject to all provisions and limitations of the group contract. I am aware that a change in coverage of dependents may affect the amount deducted from any wages (if any) for coverage/membership, and I hereby authorize such a change.

If I am enrolling in a high-deductible health plan designated for use with a Health Savings Account (HSA) under Internal Revenue Service Code section 223, I recognize and authorize BCBSF to exchange certain limited information obtained from this application with its preferred financial partner(s) for the purposes of initial enrollment in, and administration of, HSAs. I understand that I cannot have both, an FSA and an HSA through BCBSF as it conflicts with IRS code.

FSA Terms

If my employer offers an FSA and I elect to participate through payroll deduction of the amount(s) specified on the reverse side of this application, I understand and agree to the following:

1. My FSA election will remain in effect for the duration of the plan year and to participate in succeeding years, I must complete a new election form;
2. I cannot suspend, increase or decrease my payroll deductions during the plan year unless, I experience a valid change in status, as defined in the Plan Documents and in accordance with Federal Tax Law;
3. I cannot submit claims incurred prior to the date that I joined the FSA Program or after the plan year ends (unless, the employer’s Plan Document allows for carry over as prescribed in Federal Internal Revenue Service rules);
4. My employer is not responsible for any tax liabilities that I may incur as a result of my participation in the FSA Program; and
5. I authorize payroll deductions for the total amount(s) indicated into my Flexible Spending Account(s).

General Terms

I AGREE that in the event of any controversy or dispute between BCBSF and/or HOI, I and my dependents must exhaust the appeal and/or grievance processes in the benefit/member handbook issued to me.

I understand that my employer is not an agent of BCBSF and/or HOI. I also understand that my employer is responsible for notifying all employees of: 1. Effective dates; 2. All termination dates; 3. Any conversion, COBRA or ERISA rights or responsibilities; and 4. All other matters pertaining to coverage/membership under the group contract.

When an overpayment is made, I authorize BCBSF and/or HOI to recover the excess from any person or entity that received it.

I acknowledge that BCBSF and/or HOI coverage/membership is contingent upon the complete, accurate disclosure of the information requested on this form.

I acknowledge that, if I apply for BCBSF and/or HOI coverage/membership later, coverage/membership may not be available until the next annual open enrollment or special enrollment period. I acknowledge that any applicable credit toward a health care Pre-existing Condition Exclusion Period is contingent upon the complete and accurate disclosure of information.

I represent that the statements on this application are true and complete to the best of my knowledge and belief.

I understand and agree that misrepresentations, omissions, concealment of facts, or incorrect statements may result in denial of benefits and/or termination of coverage/membership. I agree to be bound by the group contract's terms and conditions.